TOWN OF UPTON AGENDA

FOR REGULAR COUNCIL MEETING

May 13, 2025

1. **CALL TO ORDER**-7:00 p.m., PLEDGE OF ALLEGIANCE
2. **APPROVAL OF CONSENT ITEMS (regular business items that occur at each meeting):**
   A. Minutes of the April 8, 2025 regular meeting, the minutes of the May 2, 2025 public hearing and the minutes of the May 2, 2025 special meeting as published.
   B. Claims for May to date.
   C. Claims paid in April (utility payments, payroll, approved grant expenses)
   (ask if the Council would like anything removed from the Consent Agenda, motion/second for action-no discussion, one motion will suffice for all items)
   D. Claim(s) from the Upton CoOp & Weston County Gazette **(Councilman J Watt & Mayor N Trandahl recused)**
3. **PUBLIC REPORTS/COMMENTS**
   A. Tom Johnson, Vets Talking to Vets
   B. Scott Evans, ITT Services (Irontown Tavern), Liquor License Fees
   C. Special Presentation to UVFD EMS graduates
   D. Dispatch JPB Update
   E. Other
4. **UNFINISHED BUSINESS**
   A. Consideration of Ordinance No. 1, Series 2025-Annual Appropriations for the Fiscal Year Ending June 30, 2026
   (motion/second to open discussion, ask for staff input, ask for public comment, call for action on SECOND reading)
   B. Other
5. **NEW BUSINESS**

A. Consideration to draft a lease agreement with the Upton Arena Club for the Upton Rodeo Grounds for further review and consideration at the June meeting. (Toni Gipson, representing)
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)

B. Consideration of Resolution No. 9, 2025-Semi-Quincentennial Celebration Committee
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)

C. Consideration of an agreement between the Town of Upton and Engineering Associates for the construction period of the Colorado Avenue project in an amount not to exceed $76,085.00.
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)

D. Consideration of an agreement between the Town of Upton and Upton Senior Center Board for continued used of the building for meals and activities from July 1, 2025 to June 30, 2026.
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)

E. Discussion and review only of Resolution No. 8, 2025-Community Center Use Fees
   a. This is ready for consideration should the body choose to adopt the resolution immediately
(if the body so chooses-motion/second to open further discussion, ask for staff input, ask for public comment, call for action)

F. Consideration of Resolution No. 6, 2025-Utility Rates 2025, effective July 1, 2025
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)

G. Consideration to hold a budget amendment hearing in the following particulars:
   a. Increase the General Fund Budget by $1,968.00 by budgeting $1,968.00 from General Fund cash reserves. The funds will be used to pay off the General Fund portion of the WAM-WCCA Lease in the amount of $1,967.49 principal only.
   b. Increase the Water Fund Budget by $58,657.00 by budgeting $58,657.00 from Water Fund debt service reserves. The monies will be used to pay off State Lands Investment Board loans DWSRF 103 in the amount of $3,340.70 principal and interest; DWSRF 103AR in the amount of $11,237.84 principal, DWSRF 239 in the amount of $19,659.78 principal and interest, the Water Fund portion of CCL 19001 in the amount of $22,451.03 principal only, and the Water Fund portion of the WAM-WCCA Lease in the amount of $1,967.49 principal only.
   c. Increase the Sewer Fund Budget by $29,351.00 by budgeting $29,351.00 from the Sewer Fund debt service reserves. The monies will used to pay off State Lands Investment Board loans CWSRF 111AR in the amount of $4,931.76 principal only, the Sewer Fund portion of CCL 19001 in the amount of $22,451.03 principal only, and the Sewer Fund portion of the WAM-WCCA Lease in the amount of $1,967.49 principal only.
   d. Increase the Sanitation/Landfill Fund Budget by $1,968.00 by budgeting $1,968.00 from Sanitation/Landfill cash reserves. The monies will be used to pay off the Landfill/Sanitation portion of the WAM-WCCA Lease in the amount of $1,967.49 principal only.

NOTICE IS FURTHER GIVEN that this matter will be considered and acted upon by the Town Council of Upton, Wyoming at approximately 7:15 p.m. at the regular meeting held at 7:00 p.m. on June 10, 2025 in Council Chambers of City Hall at 725 2nd Street, Upton, Wyoming.
(motion/second to open discussion, ask for staff input, ask for public comment, call for action to hold hearing)

H. Consideration to hold Annual Appropriations Hearing for Fiscal Year Ending 2026 for approximately 6:45p.m. before the regular meeting on June 10, 2025.
(ask for public comment, motion/second for action)

I. Consideration of Resolution No. 9, 2025-FirsTier Business Checking changed to a Money Market Account (MMA) that could earn interest up to 2% on balances over $100,000.00
(motion/second to open discussion, ask for staff input, ask for public comment, call for action)

J. Other
   a. Policy:
      a. Personnel Policy Updates-Attorney has input here too
         i. Do we want to hold a workshop?
   b. Other

6. REPORTS

A. Chief of Police
B. Fire Chief
C. Superintendent
D. Clerk-Treasurer
E. City Attorney
F. Council
G. Mayor

7. **ADJOURNMENT**