Town of Upton
Regular Town Council Meeting
December 14, 2021

THE REGULAR MEETING of the Town Council of Upton, Wyoming, was called to order at 7:00 p.m. on Tuesday, December 14, 2021, at the Upton City Hall located at 725 2nd Street in Upton, Wyoming.

Present: Mayor Travis Beck, Council Members Justin Norman, Dennis Stirmel, Joe Watt and Nicholas Trandahl. Staff present included Attorney Mark Hughes, Clerk/Treasurer Kelley Millar, and Police Chief Susan Bridge. Public attendance included Ann Barker with the *Weston County Gazette*, Lori Materi with the Upton Airport Board, Tiffony and Les Riehemann with the Upton Volunteer Fire Department, Tim Wick and Pat Stetsen with Morrison-Maierle, Glenna Riehemann, and Ted Ertman. Laura Bourne, Cheryl Beams and Mike Carlson with Morrison-Maierle joined via Teams for the meeting.

COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER TRANDAHL SECONDED a motion to approve the consent agenda which included minutes of the November 9, 2021 regular meeting as published, claims paid for December to date, and claims paid in November to include utility payments, payroll, and approved grant expenses. All ayes, MOTION CARRIED.

COUNCIL MEMBER STIRMEL MOVED, COUNCIL MEMBER NORMAN SECONDED a motion to approve the claims from the Upton CoOp and the Weston County Gazette with Council Members Watt and Trandahl recusing themselves due to a conflict of interest. All ayes, MOTION CARRIED.

CLAIMS PAID:
Deposit Refund (refunds) NONE; Reimbursements: $5.00; Transfer (reserves, debt service) $500.00, $1,200.00, $670.00; AT&T (phones) $248.50, $248.70; Bailey Crackel (service) $255.00; Black Hills Energy (utilities) $674.12, $4,928.90; Blakeman Propane (fuel) $63.22; Blue Cross Blue Shield of WY (benefits) $13,235.53; Cambria Supply (supplies) $21.79; Chase Cardservices (parts, supplies, training, fuel, postage, equipment) $12,573.93; Children's Home Society (service) $150.00; City of Newcastle (dispatch) $1,686.00; Collins Communications, Inc. (service) $242.00; Consolidated Electrical Distributors (service) $3,873.69; Crook County District Court (garnishment) $681.82; Curtis Blue Line House (uniforms) $280.99; CW Waste (contract) $12,528.00, $900.00, $500.00; Department of Treasury (taxes) $10,560.16; Emily Cork (service) $285.00; Energy Laboratories (samples) $472.00; Hughes Law Office (retainer) $1,600.00; Joe's Food Center (supplies) $68.71; Leak Locators of MT (equipment ARPA) $17,649.00; Municipal Code Corp. (service) $300.00; One Call of WY (locates) $6.00; Northwest Pipefitting (supplies) $82.65; Postmaster (postage) $212.80; PRECorp (utilities) $666.39; Range (phones) $628.57; Raquel Merritt (service) $30.00; S &S Parts and Performance (supplies, parts) $407.78; Servall (service) $79.88; Skaggs (uniforms) $556.00; Top Office Supply (service) $102.00; Town of Upton (utilities) $208.35; Upton Co-op (fuel, parts, supplies) $3,435.67; UVFD (reimburse) $2,704.35; Verizon (phone) $79.48; Weston County Clerk (fee) $12.00; Weston County Gazette (publishing) $540.75; WY Association of Rural Water (dues) $450.00; WYDOT (supplies) $14.76; WY Retirement (benefit) $7,029.20, $168.75.

The following invoices will be paid from grant and/or loan funds when received: Bearlodge Engineering (service) $7,440.00, $10,900.00 for the Willow Street and Emergency Lagoon #3 Repairs Project.

SALARIES: $37,762.31

CLAIMS DENIED: NONE

Glenna Riehemann came before the Council to ask for a variance to Upton Municipal Code Chapter 6.08.010 regarding the prohibition of keeping certain animals (livestock) within municipal corporate limits. After discussion clarifying the absence of zoning in the Town of Upton and previous requests for exceptions, the consensus of the Council was to not grant a variance at this time.

Representatives from Morrison-Maierle, the firm chosen to complete the Upton Municipal Airport Master Plan, were in attendance to present options to be included in the master plan for buildings, aprons and other structures at the airport. The master plan will consist of what could be not necessarily what will be and should be wrapped up in the spring. This project has been made possible through a WYDOT Aviation grant with matching fund contributions from the Upton Economic Development Board, Weston County and the Town of Upton.

Mayor Beck asked for public comment regarding Change Order No. 1 to the Lagoon Repairs project. There being none, COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER TRANDAHL SECONDED a motion to approve Change Order No. 1 to the Lagoon Repairs project in the amount of $10,900.00 for geotechnical drilling and reporting increasing the amount of the design contract with Bearlodge Engineering to $42,182.00. This change order had been anticipated at the time the original contract was signed. All ayes, MOTION CARRIED.

Chief Bridge gave her report.

Tiffony Riehemann gave the Fire Department report.

Superintendent Lindstrom had submitted his report prior to the meeting.

Clerk/Treasurer Millar gave her report.

There being no further business before the Council, COUNCIL MEMBER WATT MOVED, COUNCIL MEMBER STIRMEL SECONDED A MOTION to adjourn. All ayes, MOTION CARRIED. The meeting adjourned at 8:44 pm.

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Travis Beck, Mayor

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Attest: Kelley Millar, Clerk-Treasurer