Town of Upton
Regular Town Council Meeting
December 13, 2016

THE REGULAR MEETING of the Town Council of Upton, Wyoming was held at 7:00 p.m. on Tuesday, December 13, 2016 at the Upton Community Center located at 917 N HWY 116 in Upton, Wyoming.

Present: Mayor Dustin Upton, Councilmen Mark Mitchell, Nathan Todd, Travis Beck, David Watt, and Council elect Justin Norman. Also present were: Mark Lindstrom, John Strong, Dave Larson, Ray Norris, Brittany Trandahl, Kelley Millar, and Rona Barker.

Mayor Upton called the meeting to order by leading the group in the Pledge of Allegiance.

Councilman Beck made a motion, seconded by Councilman Mitchell, to approve the minutes of the November 8, 2016 regular meeting, and the November 21, 2016 special meeting. All voted in favor, and the motion passed.

Mayor Upton reported that the security fence around the airport is progressing.

Councilman Mitchell made a motion to pass on the third and final reading ORDINANCE NO. 6, 2016 entitled: AN ORDINANCE REPLEALING ORDINANCE NO. 1, SERIES 2012 AND PROVIDING FOR AN EFFECTIVE DATE. The motion was seconded by Councilman Todd, and all voted in favor. Motion passed. This Ordinance repeals the Town of Upton's present business license requirement.

Discussion was held in regard to providing protection to the community center gym so that basketball, etc. may be played in that room. Superintendent Lindstrom reported that there were 80 mats that could be affixed to the wall for protection, but it would be ideal to make them removable. The cost of an inflatable heating system to protect the ceiling will be obtained. Councilman Beck wanted to make sure that there were cages around the sound system for protection. Councilman Todd and Mayor Upton stated that they would be willing to help with the labor to install protection for the gym area. Councilman Beck said that he would get ahold of the Eagle Scouts, and set up a time for all involved to work on the project.

At 7:30 p.m. Mayor Upton held a hearing to amend the budget. He stated that the Town Council of the Town of Upton, Wyoming proposes to amend the Town Budget for the FY 2016-2017 in the following particular: Increase the Water Fund Budget by $32,000.00 by budgeting $32,000.00 from the water fund reserves. The monies will be used to pay for unexpected expenses repairing water wells. Mayor Upton then called for a comment and objection period. There being no comments or objections, Councilman Beck, seconded by Councilman Mitchell made a motion to amend the budget. All voted in favor, and the motion passed.

The park enhancement project was discussed in detail. The group was reminded that any correspondence with Dale Buckingham Architects is to be channeled through the City Hall. Mayor Upton, Councilman Watt, and possibly Justin Mills will have a phone meeting with the Architect on Thursday in regard to concerns and additional ideas of the UEDB and the Council.

Mayor Upton asked the Council to allow Officer Larson to roll over 60 hours of his vacation until next year due to unforeseen circumstances. Councilman Mitchell made a motion, seconded by Councilman Beck to allow the 60 hour vacation roll over until next year. All voted in favor, and the motion carried.

Councilman Todd made a motion to ratify Susan Bridge as the Police Chief. This motion was seconded by Councilman Watt. All voted in favor, and the motion carried. Susan is scheduled to begin duties on December 19, 2016 as the Chief of Police.

Current buildings under abatement were discussed. Attorney Hughes stated that most of the abatements were in compliance. Attorney Hughes and Superintendent Lindstrom will work on those that are not in compliance. Landfill charges for abandoned buildings was discussed. Free use of the landfill is a good incentive to tear down abated buildings. However, a deadline for free use was discussed.

Councilman Todd made a motion, seconded by Councilman Mitchell, to select Councilman Watt as the voting delegate for the WAM convention to be held in January, 2017. All voted in favor, and the motion carried. Councilman Mitchell then made a motion, seconded by Councilman Todd to select Council-elect Justin Norman to be the alternate voting delegate. All voted in favor, and the motion carried.

Drafting a new Ordinance to update the present utility Ordinance was discussed. Attorney Hughes will draft an update to the present utility Ordinance with the help of the city clerks.

Councilman Watt made a motion, seconded by Councilman Beck to allow the Upton Chamber of Commerce to allow attendees of the Chamber events to be held on January 21, 2017 and March 18, 2017 to bring alcoholic beverages for consumption to the community center. All voted in favor, and the motion carried.

The police report was submitted by interim Police Chief Larson. Councilman Todd then explained that the restrooms at the police department needs to be updated. He will be seeking bids to do this.

The fire department report was submitted by Fire Chief Strong. When asked about the new fire truck, Chief Strong did not have an update.

The public works report was submitted by Superintendent Lindstrom. His report included that snow removal has begun for the season. He also reported that someone had been throwing trash in the cardboard trailers. Due to this type of activity, the Council requested that security lights be placed at the cardboard trailers. Councilman Beck requested that a cardboard trailer be placed at the school. This will not be done until after Christmas.

Mayor Upton reported that the three mill levy will go into effect in 2018. At this time, no decision has been made as to where the regional landfill will be. It will take three to five years to get the landfill ready for use. In the meantime contact will be made with the DEQ to see how long we will be able to use our local landfill.

Councilman Watt made a motion, seconded by Councilman Beck to pay the following claims: Aflac (ins.), $104.41; Amy Douglas (audit), $500.00; Arrow Service (maint.), $321.74; AT&T Mobility (cell), $402.06; BC/BS (ins.), $7,353.25; BHE (utilities), $5,471.24; B-4 Automotive (parts), $318.64; Best Auto Body (parts), $39.95; Blakeman Propane (propane), $31.23; Border States (parts), $116.65; Cambria Supply (parts), $26.34; Cardmember Services (credit cart), $1,571.28; City of Newcastle (dispatch), $1,686.00; Collins Communications (alarm), $28.00; CNA Surety (bonds), $250.00; CW Waste (garbage), $5,964.15; Dana Kepner (repairs), $240.01; Energy Labs (testing), $80.00; FSB (transfer), 1,340.00; Fire Department (supplies), $23.99; Gillette Steel (tube), $64.80; Honnen Equip. (parts), $34.81; Hughes Law Office (attorney), $607.40; IRS (taxes), $10,247.44; Joe's Food Center (supplies), $340.96; Maguire Iron (inspection), $2,850.00; NCPERS Wyoming (ins.), $16.00; Norco (supplies), $286.08; One Call of WY (locates), $8.75; Ray Schmidt (reimb.), $15.00; Rasmussen Electric (rewire), $165.00; Record Supply (parts), $170.02; Regional Health (physical), $100.00; Postmaster (postage), $162.52; Powder River Energy (utilities), $148.78, $401.80; Powder River Heating & AC (bldg. maint.), $285.00; Robert's Machine & Repair (parts), $106.31; RT Communications (phone), $587.41; Servall (mats), $89.44; Timberline Services (materials), $159.51; Top Office (supplies), $171.24; USDA Forest Service (permit), $141.95; Upton Co-op (fuel & parts), $3,131.64; Upton Golf, LLC (cart rental reimb.), $540.00; Voelker's (tire repair), $50.00; Walmart Community (fuel & supplies), $338.13; WARWS (membership), $425.00; Weston County Clerk (elections), $564.02; Weston County Gazette (adv.), $618.78; Weston County Treasurer (fees), $131.82; Humane

Society (funding), $1,125.00; Natural Resource District (hazardous waste), $1,500.00; Dept. of Workforce Services (workers comp.), $1,549.76; Wyoming Machinery (parts), $36.78; Wyoming Network (web design), $50.00; Wyoming Retirement (pension), $5,898.25. **SALARIES:** $30,705.85. Dale Buckingham Architects (construction documents), $13,979.04; will be paid when grant funds are received. All voted in favor, and the motion passed.

In other business, Councilman Todd asked that the community center be taken out of the realm for city hall and the police department. He stated that he would like to improve the present police department. The council in general was in agreement with this idea.

There being no further business, a motion was made to adjourn by Councilman Watt, and seconded by Councilman Todd. All voted in favor and the motion passed. The meeting adjourned at 8:25 p.m.