MINUTES OF THE WORKSHOP MEETING
OF THE TOWN COUNCIL OF UPTON, WYOMING
Held on April 9, 2015

THE WORKSHOP MEETING of the Town Council of Upton, Wyoming was held at 7:00 p.m. on April 9, 2015 at the Upton Community Center located at 917 N HWY 116 in Upton, Wyoming. Present for the meeting were Mayor Dustin Upton, Councilmen Mark Mitchell, Travis Beck, David Watt, and Nathan Todd. Also present were Sam Haptonstall, Joyce Haptonstall, Ray Norris, Rick Rothleutner, Brittany Crump, Ann Barker, Justin Mills, Mark Lindstrom, Kelley Millar, and Rona Barker.

Mayor Upton opened the meeting at 7:00 p.m. stating that the purpose of the workshop was to work on the Town of Upton Community Center Policy, and to discuss the Feasibility Study.

The current rule changes for the use of the Community Center were discussed. The following changes were proposed: No part of the building will be considered to be reserved until the rental paperwork is complete and the fees are paid. Should the renter decide they want to cancel their event, all fees will be returned if notice of cancellation is received within 20 days of the event or half of the fees will be returned if cancellation is received within 10 days of the event. All monies due to a cancellation may be returned due to special circumstances. The center will be rented on a first come first served basis with the exception of the Upton Town Council. However, someone using the building at no charge may get a courtesy call asking them if they would consider changing their date or time to accommodate a paying customer. The deposit for alcohol usage is due upon approval by the Council. Funerals are free, but donations are appreciated. Blood draws and elections may use the gym with kitchen use at no charge and a deposit will not be required. Donations to offset cost are appreciated from those who use the center for free. Damage/cleaning deposits are only required at the discretion of the Council for free-use renters.

Community Center rates were the next topic of discussion. It was decided that there would be no half day rates. Proposed rate changes are as follows: $20.00 for Room 1; $30.00 for Room 2; $50 for Room 1 & 2; $50.00 for the Gym (Room 3); $10.00 each for Rooms 4, 5 and 6. Room 4 is reserved for Council use and Veterans only until such time Council Chambers are moved back to City Hall.

Discussion was held to utilize the Community Center to its full extent. At the present time the gym cannot be used for basketball without protection for the walls and overhead lights, etc. A suggestion was made that maybe community members would be willing to donate materials, etc. to fix the gym. A suggestion by Councilman Beck to add $3.00 to each utility billing per month to help defray costs will be seriously considered.

The Community Center policy will be re-written to reflect the changes made to the draft. The Council will review the changes at the May Council meeting. At that time, the new rules and rates may be adopted to become effective July 1, 2015.

The last topic of discussion was the Feasibility Study. The Council, as a whole, had grave concerns over the direction the Feasibility Study was heading. Councilman Mitchell felt that the main emphasis on the Study was to put the museum in the park instead of other things that were discussed at the public meeting. This included bathrooms, picnic areas, providing electricity to those areas, etc. Councilman Watt felt that the museum and park did not coincide with each other. Both Councilmen Beck and Watt stated that they did not know enough about the progress of the Study. Councilman Todd and Watt were mainly

interested in adding bathrooms. Mayor Upton brought up his concerns that the Study was providing solutions before the Study was completed in regard to needs and that objectivity was being lost.

Mr. Norris, with the Weston County Development Board, told the Council that nothing has been decided. A rough size of the proposed facility had been sketched so that the Museum Board could have a better picture of what was possible for that entity in regards to museum space and location. He also stated that there seemed to be support for an outdoor theater, electricity to other picnic shelters around the Park, and a partially enclosed shelter with a sink and counter area to accommodate the Fun Days BBQ or other similar activities. He said that many ideas had been suggested and that the whole project rested on showing that the Community Center was being utilized before another public building should be considered. Mrs. Ann Barker told the group that only rough square footage costs had been figured out at this point and that all suggestions were being considered. Councilman Beck asked if there had been any square footage figured for the additional picnic areas. No such calculations have been made at this time because the architect, Sandy Baird, did not have the information at the time the sketch was made. Councilman Mitchell added that the idea of adding electricity to existing shelters had been brought up at the public meeting held March 18, 2015. Mr. Haptonstall proposed that it was possible that the museum had become a priority in the planning of the project because of the possibility of additional funding from the Museum District's mill levy monies. Mr. Norris interjected that at the time of inception of the Feasibility Study, the museum was looking for a new location and that explained the focus. He also said that with the museum in the Park, traffic for both the Park and the museum could increase.

There was discussion that the dollar amount to spend on the proposed projected had already been decided in regards to grant options. Mr. Norris told the group that Dave Spencer, with the Wyoming Business Council, had told the WCDB about a grant that was up to $500,000 with a 50% match and that this was a ceiling for the grant not a predetermined amount to be spent on the project. He told the Council that an update on the Feasibility Study progress would be given at the regular meeting on Tuesday, April 14, 2015 following an additional public meeting to be held Monday, April 13, 2015.

There being no further business to discuss, Councilman Watt made a motion to adjourn the meeting, Councilman Mitchell seconded the motion and the meeting adjourned at 9:05 p.m.